

Payroll Chat

Upstate SC Chapter of
the American Payroll
Association

Volume I, Issue III
May 2011

New Chapter of the American Payroll Association Created in Upstate South Carolina

2011-2012 Officers

President

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President-elect

Cindy Fowler

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Secretary

Tera Ehlers

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Treasurer

Linda Sweet

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The chapter will serve the area which includes the areas of Greenville, Spartanburg, and Anderson as well as the other surrounding counties and cities.

The chapter got its start when a small group of payroll professionals decided it was time to provide continuing education and networking opportunities for payroll and human resource professionals in the area.

In the future the group hopes to offer study groups for those who would like to sit for the CPP and FPC exams as well as get involved in community initiatives.

Please visit our website at
<http://www.upstatescapa.org>

The goals of the group are as follows:

- Offer RCH's for CPP and FPC's (the two designations that are offered by the American Payroll Association)
- Provide on-going timely education on topics important to payroll professionals
- Provide education about payroll to the community
- Provide networking opportunities.

Upcoming Meetings

- | | |
|---------|--|
| May 12 | General Meeting, 5:30 p.m. Dinner, 6:00 p.m. Speakers
Location - Greenville County Schools Administrative Offices
Topic - Automated Time & Attendance Solutions
Approved for 2 RCH's
<i>Dinner RSVP Due by 2 p.m. May 6, 2011</i> |
| May 19 | Board Meeting – American Services, 5:30 p.m. |
| June 9 | General Meeting, 5:30 p.m. Dinner, 6:00 p.m. Speakers
Location - Greenville Memorial Hospital
Topic - Auditing & Garnishments (SC Department of Revenue)
2 RCH's Anticipated |
| June 16 | Board Meeting – American Services, 5:30 p.m. |



Leadership and Open Leadership Opportunities

Education Chair

Terri James
Saad & Manios, LLC
864.277.9600
terrijames@saadandmanios.com

At-Large Director

Joy Rollins, CPP
American Services, Inc.
864.679.7115
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Membership Chair

Bethany Garrison, CPP
Greenville Hospital System
864.797.7717
bgarrison@ghs.org

At-Large Director

Open

If you are interested in being the Communications Chair or the At-Large Director please contact Ingrid Smith ASAP.

Communications Chair

Open

Payroll Certifications

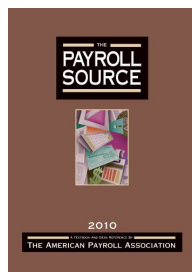
Are you interested in investing in your future? How about sitting for the FPC or CPP exam?

The FPC is a certification for payroll beginners and service and support professionals with payroll knowledge. There is no payroll experience requirement to take this exam. The CPP is a certification credential for those with payroll knowledge and experience.

2011 Testing Windows

Fall: September 10 – October 8, 2011, registration will open 07/10/11

RCH's will be offered at every monthly general meeting of the Upstate SC Chapter of the APA!



**Board Meeting Minutes**

4/28/11

Present: Linda Sweet, Tera Ehlers, Terri James, Denis Salopek,
Ingrid Smith, Cindy Fowler, Bethany Garrison

Next meeting: 5/12/11, 5:30, Greenville County Schools Administrative Offices

Board: Introduced Cindy Fowler, President Elect. Ingrid Smith will continue to fill duties of Communication Chair. At-Large Director now open as Tracy Bench resigned due to relocation.

4/14 Meeting Feedback: Discussed possible need to have Patrick Holmes speak to at a future meeting because of possible miscommunication of new procedures. General feeling was that information wasn't delivered in organized manner.

May Meeting: Bethany will send meeting notice and RSVP deadline. Terri would like to offer applications when attendees sign in but have not yet joined. Bio for both speakers ready and both speakers are confirmed.

Budget Update: Need invoice from April Meeting Caterer. Current bank balance \$1665.42.

Membership: Board will continue to reach out to large employers in the area who have not joined. Will verify that original list from APA included Anderson and Spartanburg counties.

Future Meeting Locations: Terri will check into using Runway Cafe for July meeting. Meeting space also available at AxonHentzen. Marc Dominick is working on a list of possible meeting locations.

Future Meeting Speakers: Discussed list of possible topics from APA. Tera will reach out to contact at Mercer to ask for volunteers to speak. Interest in finding a speaker to talk about Identity Theft.

Marketing: Agreed on logos- color and black/white with border- and will order 50 tumblers. Ingrid will also check on note cards with logo from Vista Printing.

News Letter/Web Site: We will need to consider upgrade for web site as we are at the maximum number of pages. Also add place to post job openings. Add Virtual Congress info to Newsletter. Discussed suggestions for changes or additions to Newsletter.

Next Board Meeting: Will begin making preparations for August elections. Meeting will be held at American Services.

Meeting adjourned at 6:47



Do you have job opens at your employer? We will be happy to include your listing in the Payroll Chat, website, and e-mail the membership with your information. Please contact Ingrid Smith at info@upstatescapa.org with a brief job description and contact information.

Help us help each other excel and advance!!!



Join us for our 2nd Annual Virtual Congress & Expo! It's the largest, most comprehensive virtual event for the payroll and accounts payable industry.

Take advantage of **FREE** access to:

- The 2011 Virtual Congress Expo
- 5 Virtual workshops
- Earn Recertification Credit Hours (RCHs) at the virtual workshops
- 1 Virtual Congress general session
- Networking Lounge

The Expo is a perfect opportunity to visit with vendors and learn about the latest product and service solutions available to the payroll and accounts payable industry.

Live Hours: Thursday, May 26th, 2011 at 10:00 AM - 8:00 PM ET

The 2011 Virtual Congress and Expo will be available On Demand until August 26, 2011.

Make sure to check out the virtual Gold Medal Challenge, presented by PayPerks, and register to win one of two Webinars On Demand* or a **FREE Registration to the 30th Annual Congress in Orlando, Florida!**



Revised Annual Budget

Income

Dues	
Regular \$50 x 30 members =	\$ 1,500
Unemployed \$25 x 5 members =	\$ 125
Special from conference \$10 x 9 members =	\$ 90
Sale of logo merchandise	<u>\$ 150</u>
Total Income	\$ 1,865

Expenses

Speaker gifts (logo item in gift bag)	\$ 25
Logo merchandise (50 items)	\$ 350
Refreshments (\$40 x 10 meetings)	\$ 400
Technology	\$ 250
PO Box	\$ 65
Supplies	\$ 250
Carryover to 2012	<u>\$ 525</u>
Total Expenses	\$ 1,865

Treasurer's Report (as of April 11, 2011)

Opening Balance **\$1,489.43**

Income

Dues (5 membership)	\$ 250.00
Dinner payments	<u>\$ 136.00</u>
TOTAL	\$ 386.00

Expenses

Technology	\$ 0.00
Speaker Gifts	\$ 0.00
Logo Merchandise	\$ 0.00
Refreshments	\$ 24.00
Dinner expenses	\$ 186.01
PO Box	\$ 0.00
Supplies	\$ 0.00
Bank Charges	<u>\$ 0.00</u>
TOTAL	\$ 210.01

Closing Balance **\$1,665.42**

Important Dates

29th Annual Congress

May 24-27, 2011
Salt Lake City, UT



<http://www.americanpayroll.org/congress/>

With nearly 170 unique workshops and the cutting-edge Expo, Congress is guaranteed to propel you to the top of your game.

National Payroll Week

September 1-5, 2011



<http://www.nationalpayrollweek.com/>

National Payroll Week celebrates the hard work by America's 156 million wage earners and the payroll professionals who pay them.

Carolinas Payroll Conference

November 2-5, 2011
North Myrtle Beach, SC



<http://www.carolinasconference.org/>

**Upstate SC Chapter of the
American Payroll Association**

PO Box 1681
Greenville, SC 29602

E-mail: info@upstatescapa.org

Website: <http://www.upstatescapa.org>



**Look for us
on LinkedIn!**

RCH Info

RCH's will be awarded to members of the Upstate SC Chapter of the APA. Members are defined as those having paid their dues for the current year.

RCH certificates will be e-mailed to members who have signed in on the official sign-in sheet and indicated that they need a certificate. RCH's will be awarded for each hour attended.

Questions? Contact Ingrid Smith

Upcoming Educational Opportunities from APA

PAYROLL TAX FORUM

Atlanta, GA - June 14, 2011

Sheraton Atlanta Hotel
Course Code: 110505

Charlotte, NC - June 15, 2011

To Be Announced
Course Code: 110508

PAYROLL PRACTICE ESSENTIALS

Atlanta, GA—July 11-13, 2011

To Be Announced
Course Code: 110006

GARNISHMENTS FORUM

Atlanta, GA—August 2, 2011

To Be Announced
Course Code: 111303

Charlotte, NC—August 3, 2011

To Be Announced
Course Code: 111305

THE FALL FORUM—September 21-23, 2011

Learning how to increase efficiency, cut costs, and improve your organization's bottom-line is more important than ever before. As a payroll or accounts payable professional, your role in your organization is increasingly important, as you are charged with finding real-world solutions during these challenging times.

This conference focuses on leadership and organizational efficiency. It features the results of the Payroll, Workforce and Accounts Payable Performance Studies and the presentation of the Prism Awards.

Who Should Attend

Payroll Directors and Managers, accounting managers, compliance officers, controllers, CFOs, corporate treasurers, and HR directors and managers.